Job Advertisement

Lead Instructional Designer

The Foundation for California Community Colleges is on a mission to double its impact in the next 10 years. We are a group of relentless optimists and innovators in education, working collaboratively with public and private partners to help improve the student experience and expand pathways to economic and social mobility in communities across California. We are seeking a Lead Instructional Designer to join the Foundation in its mission of benefitting, supporting, and enhancing the California Community Colleges—the largest and most diverse system of higher education in the nation.

WHAT YOU’LL DO

This position will be charged primarily with ensuring engagement in the online forums and the quality of resources published to the Vision Resource Center.

WHAT YOU BRING

- Ensure highest quality of content products from a variety of partners to ensure clear integration of all content published to the Vision Resource Center.
- Work closely with a team of up to 3 instructional designers tasked with developing virtual content to support system professional development.
- Develop unique virtual content for publication on the Vision Resource Center.
- Work closely with the Vision Resource Center Manager to assess the content needs of professionals across the system of California Community Colleges, using a variety of inputs.
- Interface with Chancellor’s Office leadership to prioritize content projects.
- Work with 3rd-party content providers to license online trainings relevant to the system.
- Direct without authority, the external design partners for the development of engaging online content informed by current learning theory and that effectively elucidates anticipated learning objectives.
- Develop editorial capacity among all instructional designers for all system-specific content on the Vision Resource Center.

IDEAL CANDIDATE QUALITIES

- Minimum of 5+ years progressive experience in managing program or system implementation.
- Minimum of 2+ years of experience with online instructional design and/or driving user engagement in a learning management system.
- State or national level work preferred.
- Master’s degree preferred.
- Experience with either professional development, higher education reform, or systems change in another large complex public system preferred.
• Demonstrated experience with instructional design tools and ability to utilize them to develop engaging, learner-focused content.
• Experience publishing to a professional learning management system is a plus.
• Knowledge of specific program, policy, or procedural aspects of the California community colleges or non-profits related to higher education.
• Commitment to participating in Agile project management processes structures and timelines.
• Knowledge of current principles and practices of state agencies or non-profits.
• Passionate about providing students with stronger pathways to education and building a more just and equitable California overall
• A self-starter and quick learner who is highly motivated and outcome-oriented, always seeking innovative approaches to project execution
• A strategic and creative thinker who can problem-solve, working within and across teams to swiftly respond to needs identified across the California Community Colleges
• Practices ownership, takes accountability, and has the ability to project manage, prioritize tasks, and deliver quality products on time with limited supervision
• Ability to work on a fast-paced team and build and maintain collaborative working relationships with internal and external stakeholders

WHAT WE OFFER

You’ll join a group of mission-driven, passionate, equity-minded individuals with a strong desire to impact and change lives for the better through education. As the official nonprofit auxiliary to the Chancellor’s Office, we aim to ensure our team reflects the diversity of the California Community Colleges and the 2.1 million students, campuses, and communities it serves. Individuals are hired for their deep understanding of each population’s unique needs, and will join a collaborative environment where each team member plays an important role in helping Californians across all communities improve their social and economic mobility and build a better future for themselves and their families.

We operate from an office located in downtown Sacramento’s thriving R Street corridor. Our benefits include the CalPERS defined benefit retirement plan, generous medical, dental, and vision, tuition reimbursement, and more. We take a strategic and comprehensive approach to investing in our people, fostering an environment for employee growth and providing diverse opportunities for continued learning, professional development, and advancement.

To learn more about the position, read the full job description > Lead Instructional Designer, Success Center

For immediate consideration, please submit a letter of interest and resume saved as Microsoft Word (.doc/.docx) or Adobe Acrobat PDF (.pdf) documents to jobs@foundationccc.org. Please include in the subject line: “Lead Instructional Designer, Success Center”.

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