Job Advertisement

Manager, Integration and Collaboration

The Foundation for California Community Colleges is on a mission to double its impact in the next 10 years. We are a group of relentless optimists and innovators in education, working collaboratively with public and private partners to help improve the student experience and expand pathways to economic and social mobility in communities across California. We are seeking a Manager, Integration and Collaboration to join the Foundation in its mission of benefitting, supporting, and enhancing the California Community Colleges—the largest and most diverse system of higher education in the nation.

WHAT YOU’LL DO

The Manager of Integration and Collaboration will work collaboratively with program leadership to strengthen department partnership; identify opportunities for stronger coordination, business development, and resource integration with the goal of maximizing support to students and colleges - and has lead responsibility over complex project management, implementation and monitoring.

WHAT YOU BRING

- Identify areas of collaboration and opportunities across programs, including cross-training, resource integration, and business development.
- Foster inclusive strategic planning processes and facilitate effective communication across the teams, issues, and strategies.
- Facilitate discussions and follow up with department leadership for bigger picture planning and capacity building.
- Gather and evaluate the necessary information to assist program leadership in documenting and evaluating outcomes, impacts, lessons and opportunities.
- Develop and recommend strategies for continued alignment with the Vision for Success and Guided Pathways.
- Apply an intersectional and equity-minded approach to increase support systems for disadvantaged students and communities.
- Manage projects as assigned by convening the right people, creating action plans, and ensuring timely completion and decision-making in both short and long-term projects.
- Identify system improvements and capacity needs and other infrastructure that can foster department collaboration and impact.
- Create tools and resources including reports, fact sheets, messaging, and other content to raise awareness of student offerings in a more cohesive fashion.
- Stay current with legislation and news that affect work areas and populations served; analyze potential impacts, inform program leadership, and recommend action plans where appropriate.
- Evaluate, support, and look for opportunities to scale student services across other programs and departments, including basic needs and other forms of support for underserved populations.
- Promote Workforce Development, Equity, Community Impact, CollegeBuys and other programs to internal and external partners and stakeholders.
- Provide strategic support for fund development activities, including identifying new funding opportunities, coordinating proposal development, and contribute to grant writing.
- Provide support and input into annual budget process for their department
- Read, review, and analyze documents and prepare recommendations for action
- Coordinate and facilitate gatherings, meetings and other events.
- Serve as a liaison to internal and external partners.
- Perform other duties and contribute to additional initiatives and projects as assigned

**IDEAL CANDIDATE QUALITIES**

- Knowledge of Foundation and California Community Colleges Chancellor's Office and programs.
- Experience working directly with people from diverse racial, ethnic, and socioeconomic backgrounds.
- Relevant Bachelor’s degree or equivalent related experience
- Minimum five (5) + years of managing program/system implementation or project management required, e.g. has had successful experience implementing a product, service or program
- 2+ years of experience in an education or non-profit environment preferred
- Experience with either professional development, higher education reform, or systems change in another large complex public system.
- Passionate about providing students with stronger pathways to education and building a more just and equitable California overall
- A self-starter and quick learner who is highly motivated and outcome-oriented, always seeking innovative approaches to project execution
- A strategic and creative thinker who can problem-solve, working within and across teams to swiftly respond to needs identified across the California Community Colleges
- Practices ownership, takes accountability, and has the ability to project manage, prioritize tasks, and deliver quality products on time with limited supervision
- Ability to work on a fast-paced team and build and maintain collaborative working relationships with internal and external stakeholders

**WHAT WE OFFER**

You’ll join a group of mission-driven, passionate, equity-minded individuals with a strong desire to impact and change lives for the better through education. As the official nonprofit auxiliary to the Chancellor’s Office, we aim to ensure our team reflects the diversity of the California Community Colleges and the 2.1 million students, campuses, and communities it serves. Individuals are hired for their deep understanding of each population’s unique needs, and will join a collaborative environment where each team member plays an important role in helping Californians across all communities improve their social and economic mobility and build a better future for themselves and their families.
We operate from an office located in downtown Sacramento’s thriving R Street corridor. Our benefits include the CalPERS defined benefit retirement plan, generous medical, dental, and vision, tuition reimbursement, and more. We take a strategic and comprehensive approach to investing in our people, fostering an environment for employee growth and providing diverse opportunities for continued learning, professional development, and advancement.

To learn more about the position, read the full job description > Manager, Integration and Collaboration

For immediate consideration, please submit a letter of interest and resume saved as Microsoft Word (.doc/.docx) or Adobe Acrobat PDF (.pdf) documents to jobs@foundationccc.org. Please include in the subject line: “Manager, Integration and Collaboration”.